



### **PRESIDING OFFICER'S SUNDRIES PACK**

#### **CONTENTS**

##### **PACK 1 – STATIONERY (SSP1)**

2 x HB Pencils (HBP1), with eraser  
6 x Ballot Pencils (BAP100)  
Double Barrel Pencil Sharpener with shavings collector (EPS1)  
Pair of Scissors (ESS1)  
String (EBS1)  
Box of 50 Drawing Pins (DRP151)  
Roll of Adhesive Tape (EAT1)  
Pack of Shaw's White Tack (EWT1)  
2 x Ballpens (BAP201)

##### **PACK 2 – OTHER STATIONERY (SSP2)**

12" Ruler (ERUL)  
3 x Plain Adhesive Labels (SAL1)  
Clear Plastic Sack (CPS100)  
Black Plastic Sack (OPS100)  
Green Plastic Sack (GPS100)  
3 x Cable Ties (KPLO1)  
Ballot Paper Magnifier (MAG1)

##### **PACK 3 – NOTICES (SSP3)**

3 x large POLLING STATION signs (LE104)  
3 x small POLLING STATION signs (paper) (LE102)  
**OPENING TIMES sign (paper) (PP109)**  
3 x WAY IN signs (paper) (LE100)  
2 x WAY OUT signs (paper) (LE101)  
2 x strips of five direction arrows (paper) (LE100X)  
2 x DISABLED ACCESS signs (paper) (LE105)  
WELCOME TO YOUR POLLING STATION sign (paper) (LE10)  
NO PHOTOGRAPHY OF ANY KIND sign (paper) (LE116S)  
NO SMOKING OR VAPING sign (paper) (LE106V)  
PLEASE SWITCH OFF MOBILE PHONES sign (paper) (LE107)  
2 x COLLECT BALLOT PAPERS HERE signs (paper) (LE103)  
YOU MAY USE YOUR OWN PEN sign (paper) (LE99)

##### **OTHER NOTICES, FORMS AND PACKETS (PPSDF)**

Questions to be put to voters (PP35)  
Tendered Votes List (PP25)  
10 x Declaration by Companion of a Voter with Disabilities (PP18)  
List of Voters with Disabilities Assisted by Companions (PP17)  
List of Votes Marked by Presiding Officer (PP26)  
Statement of Number of Votes Marked by Presiding Officer (PP26A)

##### **PACKETS (PPSDP)**

No. 2 – The unused and spoilt ballot papers (paper sack with adhesive label included) (PPPKT2)  
No. 3 – The tendered ballot papers which have been marked by voters (PPPKT3)  
No. 4 – The marked copy of the register (PPPKT4)  
No. 6 – The tendered votes list, list of votes marked by PO, statement of number of votes marked by PO, list of voters with disabilities assisted by companions, and declarations made by companions of voters with disabilities (PPPKT6)  
No. 7 – Ballot paper account (PPPKT7)  
No. 8 – Appointments of PO and poll clerks (PPPKT8)  
No. 0 – Additional packet for use if required (PPPKT0)

PP86–Counterfoils of Used Ballot Papers and Counterfoils of Used Tendered Ballot Papers