



Please note, bilingual Welsh/English versions are catalogued (BL). Welsh only items are catalogued (W). All other versions are English only.

Please enter the **TOTAL** quantity required for each item.
(See price list on last page for minimum quantities.)

PRESIDING OFFICER'S SUNDRIES



PCCSD-BAGBL	Pack of Presiding Officer's Sundries (wallet with pencil case will be supplied unless box specified) – see separate sundries contents list	£19.25	
PCCSDRBL	Full Sundries Refill Pack (excludes wallet and pencil case) – see separate sundries contents list	£18.25	
CP	Conversion Packs for all combinations of elections/referendums are available. Details on request	£6.65	
SSP1	Packs of stationery sundries – see separate sundries contents list	£8.24	
SSP2	Packs of other stationery sundries – see separate sundries contents list	£4.91	
SSP3BL	Packs of notices – see separate sundries contents list	£6.67	
PCCSDFBL	Packs of forms – see separate sundries contents list	£3.72	
PCCSDPBL	Set of packets as included in sundries pack – see separate sundries contents list	£6.33	

CANDIDATES AND ELECTION AGENTS

PCC-AP	Election Agent's Pack (Comprises items below in shaded areas)	£6.76 (each)	
PCC 4	Nomination Paper	D	
PCC 4H	Home Address Form	D	
PCC 4A	Candidate's Consent to Nomination	D	
PCC 4X	Registration of Political Parties – Notice and Certificate	D	
PCC 4E	Candidate's Election Address	D	
PCC 5	Notice to Candidate as to Validity/Invalidity of Nomination Paper	D	
PCC 3	Notice of Withdrawal of Candidature	D	
PCC 36	Notice by Candidate as to Appointment of Election Agent	D	
PCC 38	Notice by Candidate/Election Agent of Appointment of Polling Agents	D	
PCC 38S	Notice by Election Agent of Appointment of Sub-Agent	D	
PCC 37	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
PCC 52	Notice of Appointment of Agent(s) to Attend at Opening of Postal Voters' Ballot Boxes	D	
Expenses			
PCC 20	Election Agent's Declaration as to Election Expenses	D	
PCC 20A	Return as to Candidate's Expenses	E	
PCC 20B	Candidate's Declaration as to Election Expenses	D	
PCC 20D	Election Agent's Declaration as to Expenses Incurred Otherwise than for Election Purposes	D	
PCC 44	Return of Expenses Incurred in Support of a Candidate	D	
PCC 45	Declaration of Expenses Incurred in Support of a Candidate	D	

STAFF

PCC 2	Appointment of Deputy Local Returning Officer (general powers)	D	
PCC 2A	Appointment of Deputy Local Returning Officer (limited powers)	D	
PCC 21	Appointment of Presiding Officer	D	
PCC 23	Appointment of Poll Clerk	D	
PCC 291	Guidance Notes Concerning Tellers and Exit Polls	E	
PCC 46	Certificate of Employment on Day of Poll	D	
PCC 271BL	Summary of Provisions of PCC Elections Order as to Secrecy – Persons Attending at Polling Station and/or Verification/Counting of Votes	D	
E 528	Staff Payment form – in triplicate on NCR paper	E	
E 529	Travelling Expenses form	D	
E 527	Tax Exemption form	D	
PCC 211	Authority of Admission to Polling Station – for use by Local Returning Officer and other staff	D	
PCC 212	Authority of Admission to Polling Station – for use by Candidates, Election Agents, etc.	D	

POSTAL VOTING

PCC 76	Instructions to Staff – Issue of Postal Ballot Papers	D
PCC 77	Instructions to Staff – Receipt of Postal Ballot Papers	D
PCC 51	Notice by Local Returning Officer of Opening of Postal Voters' Ballot Boxes	D
PCC 49	Appointment of Clerk to Assist at Issue/Receipt of Postal Ballot Papers	D
PCC 69	Envelope to contain Appointments of Clerks at Issue and Receipt	M
PCC 501	Summary of Provisions of PCC Elections Order as to Secrecy (Postal Voting)	D
PCC 84	Envelope to contain Corresponding Number Lists for postal ballot papers	M
PCC 59BL	Statement of the Number of Postal Ballot Papers Issued	D
PCC 59XBL	Envelope to contain Statement of the Number of Postal Ballot Papers Issued	M
PCC 53	Envelope for Marked Copies of Postal Voters List and Proxy Postal Voters List	M
PCC 56BL	Envelope to contain Votes Rejected	M
PCC 58	Envelope to contain Rejected Ballot Paper Envelopes	M
PCC 62BL	Envelope to contain Rejected Votes (Verification Procedure)	M
PCC 63	Envelope to contain Postal Voting Statements (Verification Procedure)	M
PCC 55	Envelope to contain Cancelled Postal Ballot Papers	M
PCC 71	Envelope to contain Spoilt Ballot Papers, Postal Voting Statements and Ballot Paper Envelopes	M
PCC 60BL	Envelope to contain Envelopes Received After Close of Poll or Undelivered and Spoilt Postal Ballot Papers returned too late	M
PCC 61	Envelope to contain returned Postal Ballot Papers, Statements and/or Envelopes where one or more items lost	M
PCC 80BL	List of Spoilt Postal Ballot Papers	D
PCC 81BL	List of Lost Postal Ballot Papers	D
PCC 87BL	List of Cancelled Postal Ballot Papers	D
PCC 80XBL	Envelope to contain List of Spoilt Postal Ballot Papers, List of Lost Postal Ballot Papers and List of Cancelled Postal Ballot Papers	M
PCC 82	List of Postal Ballot Papers Rejected – No Statement Received	D
PCC 82X	Envelope to contain List of Postal Ballot Papers Rejected – No Statement Received	M
PCC 83	List of Postal Ballot Papers Rejected – Statement Only Received	D
PCC 83X	Envelope to contain List of Postal Ballot Papers Rejected – Statement Only Received	M
PCC 85	List of Rejected Votes (Verification Procedure)	D
PCC 85X	Envelope to contain List of Rejected Votes (Verification Procedure)	M
PCC 88	List of Rejected Votes (Votes handed in to polling station/returning officer)	E
PCC 88X	Envelope to contain List of Rejected Votes (Votes handed in to polling station/returning officer)	M
PCC 68	Declaration as to Number of Covering Envelopes in Ballot Boxes	D

POLLING STATIONS

PCC 6BL	Directions for the Guidance of Voters (polling station notice) <i>Please call Shaw's for options on combinations</i>	S
PCC 7BL	Voting compartment notice <i>Please call Shaw's for options on combinations</i>	R
PCC 8	Poster – Corrupt and Illegal Practices (English) (<i>new style</i>)	S
PCC 43	Poster – Offences at Elections (English) (<i>new style</i>)	S
PCC 14	Notice – Warning to Voters as to Personation and Voting More Than Once (English) (<i>new style</i>)	R
PCC 18BL	Declaration to be Made by a Companion of Voter with Disabilities	D
PCC 11BL	List of Persons to Whom Ballot Papers are delivered in consequence of an Alteration to the Register (by virtue of s13B(3B) or (3D) of Representation of the People Act 1983)	D
PCC 17BL	List of Voters with Disabilities Assisted by Companions	D
PCC 35BL	Questions to be Put to Voters	D
PCC 25BL	Tendered Votes List	D
PCC 26BL	List of Votes Marked by Presiding Officer	D
PCC 26ABL	Statement of the Number of Votes Marked by the Presiding Officer	D
PCC 28BL	Ballot Paper Account	D
PCC 86BL	Envelope to contain Stubs of Used Ballot Papers and Stubs of Used Tendered Ballot Papers	M
PCC 128BL	Presiding Officer's Report on Occurrences at Polling Station	D

PCC 129BL	Envelope to contain Presiding Officer's Report on Occurrences at Polling Station	M	
PCC 142BL	Ballot Paper Refusal List	D	
PCC 143BL	Voter Identification Document Evaluation Form	E	
LE 160BL	Return of Postal Voting Documents Form	D	
LE 161BL	Envelope to contain Accepted Postal Voting Documents handed in to polling station – C4 25mm gusset. Supplied in 25s. <i>See also Secure Wallet below and Tamper Evident Security Labels to satisfy legislative requirement to seal.</i>	£16.25	
LE 162BL	Envelope to contain Completed Return of Postal Voting Document Form for Accepted Postal Voting Documents handed in to polling station – C4 25mm gusset. Supplied in 25s. <i>See also Secure Wallet below and Tamper Evident Security Labels to satisfy legislative requirement to seal.</i>	£16.25	
LE 163BL	Envelope to contain Rejected Postal Voting Documents and Accompanying Return of Postal Voting Documents Forms handed in to polling station – C4 25mm gusset. Supplied in 25s. <i>See also Secure Wallet below and Tamper Evident Security Labels to satisfy legislative requirement to seal.</i>	£16.25	
BBSV2	Tamper evident self-adhesive security labels – serially numbered, size 50mm x 90mm+tab – <i>supplied in 100s</i>	£39.00 (per 100)	
BBSV3	Tamper evident self-adhesive security labels – serially numbered, size 50mm x 160mm+tab – <i>supplied in 100s</i>	£57.00 (per 100)	
SECWT3	Secure wallet for postal ballot papers handed in at polling station. Custom card inserts available. Black PVC – size 355 x 470mm	£9.99	
SECWT4	Clear secure wallet for postal ballot papers handed in at polling station. Custom card inserts available. Clear PVC – size 355 x 470mm	£9.99	
<i>Items in bold are included in our pack of Presiding Officer's Sundries – see separate list for full details.</i>			

VERIFICATION AND COUNT

PCC 33	Notice of Time and Place of Verification and/or First Counting of Votes (LRO)	D	
PCC 37	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
PCC 24S	Appointment of Verification and/or Count Supervisor (LRO)	D	
PCC 24	Appointment of Verification and/or Counting Assistant (LRO)	D	
PCC 39	Authority of Admission of Persons Attending Verification and/or Count (LRO)	D	
PCC 72BL	Statement as to Result of Verification of Ballot Paper Accounts (LRO)	D	
PCC 74BL	Verification of Contents of Ballot Box (LRO)	D	
LE 19	Counting sheet – maximum 11 names – <i>supplied in 10s (tally sheet style)</i>	£7.10 (per 10)	
LE 19X	Counting sheet – maximum 22 names – <i>supplied in 10s (tally sheet style)</i>	£10.00 (per 10)	
PCC 73BL	Statement as to Rejected Ballot Papers (LRO)	D	
PCC 73ABL	Envelope to contain Rejected Ballot Papers	M	

POSTERS, FORMS AND ENVELOPES DISCOUNT PRICE TABLE						
Quantity	PRICE CODE					
	D	E	M	R	S	T
25	£11.25	£25.00	£11.50	£18.25	£31.50	£51.00
100	£38.25	£85.00	£39.10	£62.05	£107.10	£173.40
500	£157.50	£350.00	£161.00	£255.50	£441.00	£714.00

All forms are sold in multiples of 25. Fewer than 25 may be ordered but will be charged as 25.

Individually priced items can be purchased in any quantity.

VAT at the prevailing rate will be added where applicable.

PRICES: All prices shown were correct as at February 2024 but may be subject to change without notice.